



**Plan Modification Worksheet**  
Quote No. 2007102910193794768

Plan modification cost quote for:

**Ting**  
100 Rowland Way  
Novato, CA 94945 US

Plan 17-2060



Sqft	2405
Bedrooms	4
Baths	3
Garage Stalls	3
Levels	1

**Instructions**

1. Print this Worksheet
2. Complete the Description and Floor Plan pages
3. FAX or Mail your marked up pages to:

Houseplans  
Plan Modification Service  
100 Rowland Way, Suite 301  
Novato, CA 94945

FAX 1-415-358-9865

4. Receive your plan modification cost quote via email

**Important Information**

It is important you put all of the changes you want in your request. We must get all requests in writing to eliminate any confusion as to what is actually desired. Any requests for other changes will require a new estimate and an additional fee of \$29.95. Also, only one estimate fee will be deducted from the cost of the modification service.

Additional changes may have to be made after you receive the modified plans in order to meet your local codes.

**Turn Around Time, Payment of Work**

Normally it takes 3 to 5 business days to receive a modification estimate. After you approve the estimate, it normally takes 3 to 6 weeks to make the changes to the plans.

The design process is usually done in two phases. The preliminary phase will involve sketches and design work to show you how the designer interpreted your changes. The preliminary phase also shows you how your changes will affect various parts of the home. After you approve the preliminary work, the final phase will involve changing all the pages of the blueprints that are affected by your changes.

# Fax

Page 1

To: Houseplans.com

From:

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Fax: 1-415-358-9865

Pages: Including this cover sheet

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Phone: 1-888-705-1300

Date:

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Re: Plan Modification Quote: 2007102910193794768

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Plan modification cost quote for:

**Ting**

100 Rowland Way  
Novato, CA 94945 US

415  
tingli@houseplans.com

**Comments:**(please print clearly)



**Part A** Please describe the changes you want to make:

Exterior Changes:

**Instructions for completing this section of the Worksheet:**

Be sure to use black ink or felt-tip and print clearly.

Give as much detail as possible when describing your changes. When describing rooms, use the same room names as what is shown on the house floor plan (such as "Bedroom 1", "Bedroom 2", etc)

When indicating wall changes tell us what direction you want the wall moved as though you are looking at the house plan from outside the front of the home (For example, indicate wall movements by saying "towards the front", "towards rear", "to the left", "to the right".

When indicating dimensions, use the word "width" to describe dimensions that go from side to side of the home; use the word "depth" for dimensions that go from the front to back of home.



**Part A** Please describe the changes you want to make:

Interior Changes:

**Instructions for completing this section of the Worksheet:**

Be sure to use black ink or felt-tip and print clearly.

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When indicating wall changes tell us what direction you want the wall moved as though you are looking at the house plan from outside the front of the home (For example, indicate wall movements by saying "towards the front", "towards rear", "to the left", "to the right".

When indicating dimensions, use the word "width" to describe dimensions that go from side to side of the home; use the word "depth" for dimensions that go from the front to back of home.

**Part B Instructions for marking up the floor plan drawing**

Be sure to use black ink or felt-tip. To indicate that you want something removed, just cross it out. For other changes, draw them directly on the plan with a minimal description (i.e. "add exterior door here" or "move wall 1 ft in direction of arrow").

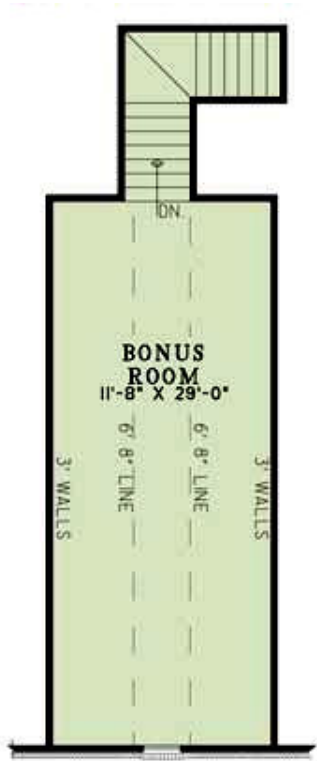
**Main Level**



### Part B Instructions for marking up the floor plan drawing

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### Bonus Room



**Part B Instructions for marking up the floor plan drawing**

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**Extra Level**





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## Sample Only – Do Not Fax These Pages

**Part A** Please describe the changes you want to make:

Exterior Changes:

- 1. Change exterior to stucco**
- 2. Move garage door to front**

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## Sample Only – Do Not Fax These Pages

**Part A** Please describe the changes you want to make:

Interior Changes:

- 3. Pull master bedroom/bath wall to left to be flush with garage**
- 4. Stretch right side of house 2'**

### **Instructions for completing this section of the Worksheet:**

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